



STAFF CONFERENCE

Tuesday, June 18, 2019

Dina's Place, DiGiorgio Campus Center



The mission of the Staff Assembly is to provide a forum for communication that enhances the work environment and values the ideas of all staff. We are committed to representing the interests and concerns of staff to the president, administration, and other members of the university. We are dedicated to promoting staff involvement on campus and in the community; providing opportunities that enrich staff experiences; and encouraging a positive campus climate of support and respect among peers.



TODAY'S AGENDA

- 1. CALL TO ORDER**
- 2. ACKNOWLEDGE APPROVAL OF MINUTES**
- 3. LEADERSHIP Q & A SESSION**
- 4. CELEBRATING THE GRADUATE SCHOOL**
- 5. OUTGOING MEMBERS**
- 6. COMMITTEE UPDATES**
- 7. STAFF AWARDS**
- 8. QUESTIONS/COMMENTS**
- 9. ADJOURNMENT**



A lot of news about schools offering a four-day school week. Has Winthrop ever discussed or looked at going to a four-day school week? I worked with a college that had a four-day school week, and not only was this an incentive for student recruitment, employees were less stressed, which reduced turnover. Operational costs were impacted by one less day of keeping the facility open.



President Mahony answered that he would need to know more about the academic or summer portion of the year at this facility mentioned in the question. This would also send a message to the state that we do not need facilities for 5 days a week. It would also be hard to fit all the classes into 4 days a week. He also emphasizes to our incoming students to stay on campus for the weekend, so this would not be helpful in keeping students here. He is very happy that staff can work the summer hours, so maybe this would be something we could do all year.



Can we establish a minimum training period requirement before new systems are put in place? For example, the student hiring system overhaul came with very little notice and thus far no training. Most faculty responsible for hiring are off contract until the beginning of the fall semester. This puts the majority of the work required to implement this new required system during one of the busiest seasons for academic units. It also puts a large amount of work on the staff who were given little to no opportunity for input about this change. Had there been more notice given about upcoming changes, a training, and set-up period for everyone to submit position descriptions and get them loaded to the new system BEFORE this process disrupts and possible delays hiring, it would have been a much smoother process. Establishing a minimum training period would help when new systems roll out in the future (and would ease staff anxiety about the ever changing ways in which we do our jobs).



Lisa Cowart, HR, answered: There would probably not be training period when new systems are purchased. She is unaware of a way to do this. She stated that this question stems from the People Admin software that will be used for student hiring. There will be training set-up in July for persons involved in this process. This new system will save a lot of time for everyone.



Why are we financially supporting esports if the team can win cash? Can we use some of those winnings to fund the program?



President Mahony answered that we may not be able to support them with their winnings if they do not win. If they are successful, the prize money could be split between the program and the housing and tuition of the student. Small amounts of prize money will not make a difference.



Why does the Board of Trustees have to review the job postings and hirings of everyone, including staff?



Lisa Cowart, HR, answered: The Board of Trustees asked that we implement this process during this current fiscal year. The Board reviews and makes the decision, along with HR; if the job needs to be posted now or later or do we need to post it all. This process has saved some money this year. The Board of Trustees will make the decision if we will continue this process for the upcoming fiscal year. They are not approving the position, just reviewing when and if we need it at all.

Someone asked since the Board of Trustees only meets quarterly, if this delays the process of posting positions. A criteria is set-up with how quickly the information gets to the members of the board and they can approve this via email, if needed.



What is the university's plan for responding to the presence of an individual on campus previously deemed by a staff member to be dangerous or disruptive to the Winthrop community? The staff member's concern could involve current or former students; current or former faculty/staff members; and members of the community.



Nicole spoke to Chief Scoggins, IT, and HR about these issues. If you feel that a person is dangerous or disruptive, please call campus police first.

Later, if it involves a student, the Dean of Students office may get involved. If it is an employee, the HR office may get involved. If you feel an immediate threat, contact campus police. There is no need to contact your supervisor first.



What are the standards for people becoming students if they have a history of unbecoming conduct?



We do not look at criminal backgrounds of our students. The Graduate School does do background checks for some of their students depending on their majors.



Recent grads' card ID access ends quickly. Is there a similar timeline for the IDs of current/former students and current/former employees?



The IDs are linked to admitted students; the student does not have to be registered to have a valid ID. Graduates lose their access upon graduation. If we voided the IDs for non-registered students, it would cause an issue with Orientation.



GRADUATE SCHOOL UPDATE



Fall 2019 Graduate School Enrollment Report (As of June 17, 2019)

Total New Degree-Seeking Students <i>(Campus-based, Online, 2nd Graduate, Readmits)</i>				
	Fall 2019	Fall 2018	Num. Diff.	Perc. Diff.
Applications	669	673	-4	-.6
Completed (Sent for decision)	474	443	31	7
Admitted	381	329	52	15.8
Enrolled	205	201	4	2



Fall 2019 Graduate School Enrollment Report (As of June 17, 2019)

First-Time Degree-Seeking Students (Campus-based)				
	Fall 2019	Fall 2018	Num. Diff.	Perc. Diff.
Applications	380	466	-86	-18.5
Completed (Sent for decision)	327	356	-29	-8.1
Admitted	261	254	7	2.8
Enrolled	142	155	-13	-8.4



Fall 2019 Graduate School Enrollment Report (As of June 17, 2019)

Total New Degree-Seeking Students (Online)				
	Fall 2019	Fall 2018	Num. Diff.	Perc. Diff.
Applications	259	154	105	68.2
Completed (Sent for decision)	119	38	81	213.2
Admitted	95	29	66	227.6
Enrolled	42	20	24	120



Fall 2019 Graduate School Enrollment Report (June Projections)

Spring 2019 Total Degree-Seeking Enrollment 723		
	<i>Increase</i>	<i>Decrease</i>
May Graduation		-219
New Summer C.B. Enrolled	75	
New Summer Online Enrolled	42	
August Graduation		-35
Spring to Fall Attrition		-50
New Fall C.B. Enrolled	190	
New Fall Online Enrolled	60	
Projected Fall 19 Total Degree-Seeking Enrollment 760-790		



OTHER ACTIVITIES

- Volunteered at Taste of Charlotte
- Admitted 153 (so far) professional development students
- Processed applications and admissions for 26 students from Liuzhou, China
- Updating catalogue and web with curriculum and admission changes
- Continuing fall admissions and will soon begin Spring 2020
- Hosting information sessions and campus tours
- Planning Welcome Reception for incoming students
- Prepping for fall recruiting travel and events
- Updating Slate to prepare for Summer and Fall 2020 admissions

BACHELOR OF PROFESSIONAL STUDIES



- Adult Degree Completion Program for students 25 years and older; serving in the military; or veterans
- Approved by the CHE (December 2018) and SACSCOC Regional Accreditation Body (May)
- Housed in the College of Arts and Sciences' Department of Interdisciplinary Studies
- Two concentrations: (1) Organizational Operations and (2) Health Services

BACHELOR OF PROFESSIONAL STUDIES



- Developing marketing and recruiting plans for the program as well as admissions and enrollment processes
- In the process of hiring a recruiter/student services position for the program – interviewing three finalists next week
- Laying groundwork to offer concierge services to program students – best practices to recruit, enroll, and support adult learners returning to college.



STAFF COMMITTEE REPORTS





STAFF COMMITTEE ON ELECTIONS & NOMINATIONS

- The voting for the open HR position went out last week.
- Academic Affairs: April Hershey
- Access and Enrollment Management: Katie Gawronski
- Athletics: Claire Mooney-Melvin
- Finance and Business Affairs: Chris Johnson
- Student Affairs: Megan Baggarly



STAFF COMMITTEE ON PROFESSIONAL DEVELOPMENT

- Register NOW on the Digital Commons site! The last day to register is June 20.

Chair: Marcia Willis,
willism@winthrop.edu



A photograph of a university campus. In the foreground, a curved stone wall features the name 'WINTHROP UNIVERSITY' in large, raised letters. Behind the wall is a large, multi-story brick building with a classical facade, including a portico with several columns and arched windows. The building is surrounded by mature trees with green foliage. The sky is clear and blue. The entire image is framed by a dark red border.

Staff Member of the Month
May 2019

Recognition Committee
Staff Assembly

Thanks

Reserved Parking Spot
On Campus

1 Month Free at the
West Center

1 Free Meal at Thomson
Café

Spotlight in
Staff Stuff Newsletter

Thomson Café



STAFF
stuff



Swag.

York Electricity Co-Op
Comporium
Development Office
Alumni Association
WU Athletics
Morton & Getty's

Department of English
Winthrop Foundation
Arrowpoint
Small Business Development Center
Office of Admissions
Office of the President
Founders
State Farm

Residence Life
Department of Design
Winthrop Bookstore
Department of Music
College of Business
Publix

Center for Educator Recruitment, Retention, and Advancement
Office of New Student & Family Programs

Nominees | May 2019



**Alexis
Roy**



Kristin Smith



**April
Ables**



**Paula
Garofalo**



**Jamie
Ray**



Staff Member of the Month
May 2019

Jamie Ray

**Communications &
Marketing**



June 2019
Staff Member of the Month
Nominations

due by

Friday, June 28, 2019,
at 5 p.m.



Questions?
Comments?
Announcements?