

Winthrop University
Staff Assembly Meeting Minutes
December 5, 2017
Polly Ford Room, West Center

Staff Assembly Present: Becky Best, Jessica Cassel, Nichole Chisari, Jackie Concodora, Maria D'Agostino, Julia Fockler, Kelly McGinnis, Alicia Marstall, Susan Sauvigne

Absent: Kaye Burks, Penny Cotter, Amanda Hackney, Wes Love, Kirk McSwain, Lori Tuttle

Vacancies: NONE

Maria D'Agostino, Chair, called meeting to order at 2:08 p.m.

Approval of Minutes:

- Staff Assembly minutes of November 7 were approved.
- Staff Conference minutes of November 21 were approved.

Julia presented a special event presented by CCIC- cookie exchange on December 13 (10:30 to 1 pm- Digs 114) with funding of \$75 needed for this event. It was approved.

Jackie reported that we have \$87 left in our treasury, after the funds are provided for the cookie exchange event.

Committee Updates:

Election & Nominations- Becky reported that there was nothing to report.

Media & Communications- Kelly reported that there was nothing to report.

Professional Development- Nicole reported that their next meeting is next week.

Campus & Community Involvement- Amanda was not present, the only item was the cookie exchange.

Recognition: Jackie stated that the voting for Staff Member of the Month is this week.

Old Business-

In response to a question regarding the nomination process for staff assembly, with how to ensure the representation of the staff assembly is diverse and inclusive of all populations, the group discussed recruiting members to Election & Nominations committee. It was proposed that the committee meet in January and possibly have Zan attend. After the announcement at the last Staff Conference meeting asking for people who were interested to contact Becky, she received no responses. It was suggested that members from each division nominate a person to receive an invitation to join. The invitation would contain information from the By-Laws showing what the committee does.

Alicia requested a list of members of each committee to all Staff Assembly members so everyone knows who is on what committee.

New Business-

Maria discussed that in Lisa Cowart's working group on Employee Satisfaction, a question was raised if whether or not the staff had committees in place that covered the same areas assigned to the Faculty Committee on University Priorities and Committee on University Life. We were asked if this were something, we would want to discuss at Staff Assembly. Maria discussed what these faculty committees do and how we already do the same thing as we collect questions/concerns from staff and look to

respond. Our questions do come anonymously to Staff Assembly. It was discussed about the possible creation of a new committee possibly called "Staff Feedback" to give some of these questions/concerns more attention. The questions/concerns will still be submitted as questions for the President but the committee would help to seek out the correct person to address the question/concern and then if needed follow-up to obtain a resolution to the issue or do additional research, etc.

December meeting agenda items:

P.N. Saksena, Dean, College of Business Administration is the guest speaker.

Next Staff Conference is for December 19, 2017 at Dina's Place 2 p.m.

Meeting adjourned at 3:20 pm.