

Staff Assembly Minutes
March 7, 2017
Polly Ford Conference Room
West Center

The meeting was called to order at 2:05 p.m. by Grant Scurry.

Elections & Nominations- Becky Best shared that several members have terms expiring in June 2017: Grant Scurry, Maria D'Agostino, Kelly McGinnis, Barbara Emery, Niki Behr, Pat Blankenship, Janell Stevens, and Julia Fockler. Everyone is eligible to run again, if they wish to. Becky asked about an update on the number of employees in departments (in case the rep numbers need to change) as well as making sure all employees are on the staff email distribution list to receive communications. LeeAnn Pounds asked if temporary employees were eligible to vote.

Media & Communications- No updates shared.

Professional Development- Nicole Chisari shared information about an idea from the committee: a one-day staff professional development conference, tentatively set for the summer. More details coming. Maria D'Agostino asked how offices would handle workload if staff were gone at this all day. LeeAnn Pounds pointed out that not all sessions would appeal to all staff members, and some may not want to go, so there would still be coverage in those offices.

Campus & Community Involvement- As usual, there are plans for a staff presence at the Come See Me picnic.

Recognition- Some discussion of the Staff Member of the Year Award, to be announced at the April 25 Faculty/Staff/Retirees ceremony. Any staff member of the month winners are eligible. Niki Behr mentioned that a new rubric would be used for this.

Kimberly Faust asked Grant Scurry about reporting updates to the Board of Trustees at meetings. A staff representative being an ex-officio member of the board (like the faculty and student reps) was a potential agenda item for the April 7 board meeting. The agenda lists staff assembly representatives to the Board of Trustees' committees, with the exception of institutional advancement and development.

Assembly members embarked on an ambitious discussion of the bylaws and updates that need to be made to them, including term limits, committee service, the order of leadership, changes to the number of representatives, and more. Discussion closed with a promise to meet in the future to discuss solely bylaws.

Meeting was adjourned at 3:17 p.m.