

Winthrop University
Staff Assembly Meeting Minutes
November 7, 2017
Polly Ford Room, West Center

Staff Assembly Present: Kaye Burks, Jessica Cassel, Maria D'Agostino, Julia Fockler, Kelly McGinnis, Kirk McSwain, Alicia Marstall, Susan Sauvigne, Nicole Chisari, Becky Best, Wes Love, Penny Cotter, Amanda Hackney

Absent: Jackie Concodora, Lori Tuttle

Vacancies: NONE

Maria D'Agostino, Chair, called meeting to order at 2:02 p.m.

Approval of Minutes:

- Staff Assembly minutes of October 3 were approved with a change to the Staff Members Present, Becky Best was not listed.
- Staff Conference minutes of October 17 were approved.

Julia had no Special Events or Activities to present.

Jackie was not present due to illness, Maria gave the update that we have \$196.92 left in our treasury.

Committee Updates:

Election & Nominations- Becky reported that there was nothing to report.

Media & Communications-Kelly reported that due to Summersby being very busy with her job, a new person prepared the Staff Stuff this month. The person enjoyed putting the newsletter together.

Professional Development-Nicole stated that Aramark Customer Excellence Training is on Monday, November 13. An email will be going out today from Maria.

Maria received an email requesting that the events be advertised earlier, with short notice it causes staffing problems in some departments. They felt that two weeks was not enough notice. LeeAnn is checking to see if some departments could close during some of these events.

Campus & Community Involvement-Amanda reported that the Food Drive is going on now. Pam reported to the committee that they have had many donations so far.

Recognition: Maria gave the report on Jackie's behalf. There were no current updates. The new voting procedure worked very well this past month on picking the SMOTM.

Diversity on Staff Conference was an issue that came up in an email Maria received. Maria and Nicole spoke with Zan on diversity. In March 2018, before the nominations begin, it was suggested that during our meetings, we put together an education session "What it takes to be a Representative." It was suggested making the Election Committee larger and have a person from each division as a member to help recruit nominations and new members. Staff members can be members of our Standing Committees without being a Staff Assembly representative.

LeeAnn discussed the giveaways we have been doing at Staff Conference. Since Aramark is negotiating a new contract, it may look like favoritism if we keeping asking for items. If any vendors have a contract, expiring and are in negotiations we should not ask them for items. In addition, we need to ask for smaller dollar amount items so we may be able to do two items instead of one.

Jessica is updating the Staff Conference website. She has been working hard on this and the updates look great. Please review the site and if you see anything that needs updated, please let her know.

There was no old business.

New Business-

Tracy Holbert is speaking at our November meeting on the Leave Donation Program.

Reminder: BOT committee meetings this Thursday, November 9 and the BOT meeting on Friday, November 10. Lori cannot attend and Alicia will fill in for her.

Next meeting is for November 21 at Dina's Place at 2 p.m.

Meeting adjourned at 3:12 pm.