

**Winthrop University**  
**Staff Assembly Meeting Minutes**  
**February 6, 2018**  
**Polly Ford Conference Room, West Center**

Staff Assembly Present: Maria D'Agostino, Kaye Burks, Nicole Chisari, Jackie Concodora, Alicia Marstall, Wes Love, Amanda Hackney, Kirk McSwain, Julia Fockler, Jessica Cassel,

Absent: Penny Cotter, Susan Sauvigne (?), Lori Tuttle, Kelly McGinnis, Becky Best (?)

Meeting was called to order at 2:06 p.m. by Maria D'Agostino, Chair

The Jan. 2 Staff Assembly minutes and the Jan. 16 Staff Conference minutes were approved.

Parliamentarian Julia Fockler reported no submissions for special events and activities.

Treasurer Jackie Concodora shared budget requests from committees up through July of this year. Requests included \$100 for a cookie exchange and \$750 for the Come See Me event from the Staff Committee on Campus and Community Involvement. Alicia and Julia wanted a breakdown of these costs. Jackie agreed, saying the budget would be gone if that full request was met. The Staff Committee on Professional Development requested \$400 for the conference and other events.

On committee updates:

ELECTIONS AND NOMINATIONS – A meeting scheduled that week with members of the new committee to go over changes.

MEDIA AND COMMUNICATIONS – The next edition of Staff Stuff is March 1.

PROFESSIONAL DEVELOPMENT – Upcoming meeting to talk about programs.

CAMPUS AND COMMUNITY INVOLVEMENT – Chris Johnson had mentioned to a committee member about flower gardens on campus and if anyone would be interested in helping maintain those. Someone mentioned the Feb. 14 Valentine's Day singing event.

RECOGNITION – This committee will try to market the nominations process more because there was only one nominee for January.

Maria mentioned the Professional Development would be highlighted at the February Staff conference, followed by Elections and Nominations in March.

The new Staff Committee on Staff Feedback will be announced at Staff Conference. Kirk McSwain's contact info will be shared.

Maria promised to limit the number of guest speakers at future Staff Conferences.

Staff Conference is scheduled for Feb. 20.

Maria adjourned at 2:35 p.m.