

**STAFF ASSEMBLY MEETING  
MINUTES  
Tuesday, April 4, 2017**

Meeting called to order at 2:05 p.m.  
Absent: Nikki Behr and Nicole Chisari

**Committee Updates:**

Elections & Nominations- Becky is waiting to hear back from Patrice for updated lists of departmental staff. She will double check with Tracy and hopes to send out the nomination email by 4-19. Those will stay open until 4-26.

Media & Communications-Nothing to report

Professional Development-LeeAnn handed out a flyer on the Professional Staff Seminar Day, which is scheduled for June 13<sup>th</sup>. Staff can attend the entire day or just one session. As of now, there is no key-note speaker; they are working on finding someone. More information to follow on this. They are also asking for funds for refreshments.

Campus & Community Involvement-Working on Come See Me Festival. The Rock Hill Police Department has given a \$300 donation, which will be used for food.

**Board of Trustees:**

Meeting is scheduled for Friday, April 7<sup>th</sup>. A schedule should be forthcoming with agendas for each group. Grant asked that everyone attending the meetings to prepare a brief overview and send it to him.

**Bylaw Review:**

At this time, we reviewed changes to the Bylaws, which would update them since there have been changes to our numbers. In addition, items needed to be addressed since our establishment. Maria is preparing an updated copy and we should be receiving an email with the updated version. We will then vote on these changes via email.

Adjourned at 3:20 pm.