

STAFF ASSEMBLY MINUTES – AUGUST 2, 2016

1. Grant Scurry called to order at 2:04 p.m.

2. Committee Reports:

*Elections/Nominations – N/A, which is a good thing!

*Media/Communications—N/A

*Professional development—Tom Injaychock recruited some members for the next meeting

*Campus/Community Involvement—Same events still reported as upcoming: Food Truck Friday and Winthrop Night at the Farmer’s Market

*Recognition—N/A

Maria D’Agostino asked about a link to staff members of the month on the website, which was discussed before. She will add it to the site.

3. Bylaw updates: The number of representatives serving on staff assembly needed to be updated. The number was raised to 15, with all in favor of the change.

4. Election of Parliamentarian: Lisa Brody from the President’s Office volunteered. She will need to review Robert’s Rules of Order. Susan Sauvigne had a question about what a quorum for staff assembly would consist of.

5. Board of Trustees

*Newsletter—Grant provided a link to Staff Stuff and successful staff-led events from the last semester, including the canned food drive, the Come See Me table, and the fact that 160 staff members have been nominated for Staff Member of the month.

*Committee appointments—Staff members will attend the following Board of Trustees committees as reps: Niki Behr (Compensation); Kelly McGinnis (Student Life); Lori Tuttle (Enrollment); Jackie Concodora (Finance & Business); and Karen Trunk (Institutional Advancement). Still need rep for Academic Quality.

6. Update/rethink celebrating good work of employees – Grant shared updates from a F/S events meeting with the president. F/S campus events could be changing based on input from F/S.

Mahony also would like to set aside a budget for staff conference to host events. Grant asked members to think about what a budget would consist of.

7. Next staff conference is Aug. 16: Susan Sauvigne asked that HR clear up the workman’s comp information for working students because it’s confusing.

Maria D’Agostino shared that she would be adding a calendar to the website featuring staff conference/assembly events.

Grant adjourned the meeting at 3:10 p.m.