

Staff Assembly Minutes

9/2/14

Polly Ford Conference Room, West Center

Meeting called to order at 2:00 p.m.

Members present: Jeanie Faris, Kelly McGinnis, Grant Scurry, Margaret Williamson, Rosanne Wallace, Maria D'Agostino, TJ Carney, Niki Behr, Kelly Shelton

Members absent: Gena Smith (last day), Debbie Garrick, Sharen DuBard, Rebecca Best

HR Representative: Tina Purnell

- Nomination procedures
 - 2 weeks for division to provide their nominations
 - 1 week for statements to be submitted
 - 4 weeks for voting? September 11th to September 30th for voting so that the new members will be able to attend the next Assembly meeting in October
 - Ballots will be online
- 5 nominated for Student Life; 2 for Advancement
 - Institutional Advancement nominees – Kimberly Byrd, Jill Stuckey – Kimberly Byrd removed her name from the nomination, so Jill became the representative from this division.
 - Student Life nominees – Jill Simpson, Donna Snyder, Emily Tobin, Miranda Knight, Carrie Whiteside. Miranda Knight and Carrie Whiteside's supervisor preferred they not run at this time.
- Bylaws
 - Debra Boyd is in the process of reviewing the current bylaws and has a few questions before final approval. Margaret and Grant will be meeting with her on September 9 to discuss.
- # on each committee
 - Only 7 people have volunteered so far to be on the committees. Maybe people are reluctant to sign up because they are not sure what the committee responsibilities would be and how much time away from their office would be required. We will allow time for sign-ups at the next conference and a Q & A session to answer questions and concerns.
 - Margaret will send an email to all staff with link to assembly website with more information on committees.
- Fund-raising suggestions
 - Facilities expressed interest in organizing something for this challenge. The idea is tabled until we can get more information from Becky Best about the request.

- Jail fund-raiser – Staff members would be in “jail” until donations were made to get the “prisoners” out. Assembly members liked the idea and would like the Community Involvement Committee to consider this and other options.

Comment: Mobile mammogram is coming to campus so maybe we can think of a fundraiser to assist in awareness and support. Kelly Shelton and Kelly McGinnis will work on ideas and implementation and possible options for October and Breast Cancer Awareness.

Comment: If we decide to do a fund-raiser, what organization would we support?

Suggestion: HIV awareness, Multiple Sclerosis, Juvenile Diabetes, Boys and Girls Club Golf Tournament (sponsor a hole on the golf course)

- Faculty Committee on University Priorities – Assembly? Set priorities for our institution on issues and looking at the ‘big picture’ for issues.

Kelly McGinnis is making progress on compiling a list of companies that offer discounts to Winthrop employees.

Jeanie Faris will be speaking with new staff on September 3, 2014 about the Assembly. Suggestions on content - enforce that employee involvement is important.