

Winthrop University
Staff Assembly Meeting Minutes
March 6, 2018
Polly Ford Room, West Center

Staff Assembly Present: Becky Best, Jackie Concodora, Penny Cotter, Nichole Chisari, Maria D'Agostino, Julia Fockler, Amanda Hackney, Wes Love, Kelly McGinnis, Alicia Marstall, Susan Sauvigne, Daphne Sears, Lori Tuttle, Kirk McSwain

Absent: Kay Burks

Vacancies: NONE

Maria D'Agostino, Chair, called meeting to order at 1:58 p.m.

Approval of Minutes:

- Staff Assembly minutes of February 6 were approved.
- Staff Conference minutes of February 20 were approved.

Daphne Sears, Program Assistant, Facilities Design & Development was introduced and welcomed. She is taking the place of Jessica Cassel who left Winthrop.

Julia had no Special Events submissions.

Jackie presented the Treasurer's report. Our annual budget is \$1200. We have spent \$75. This amount was for the cookie exchange. The person that decorated the cookies did not submit their invoice until the new fiscal year resulting in the amount coming from this year's budget.

Pam Varraso turned in a proposal for Maria to present to the President regarding the Come See Me Festival funds. Since this is a campus/community wide event, she would like the funds to come from the President. She has obtained some donations from the community for this event. Pam has approached Neil Miller to see if he can become involved with this and assist next year. If we provide the funds, it would be \$700 from our budget, which we cannot afford.

Committee Updates:

Election & Nominations- Becky reported that her committee would have a Power point presentation for our next meeting.

Media & Communications-Kelly had nothing to report.

Professional Development-Nicole reported they are having a meeting next week and are brainstorming for the seminar scheduled in June.

Campus & Community Involvement-Amanda reported that they had not had a meeting recently.

Recognition- Jackie reported that the nomination form would be revised in April. They are also planning an Employee Appreciation table for students to thank the staff with thank you cards.

Staff Feedback-Kirk received interest from three people and will be setting a meeting date.

Old Business-

Election & Nominations Committee will be presenting their Power Point at the next meeting.

New Business-

Election of new Historian to replace Jessica- Kirk volunteered for the position.

We will need to update the Bylaws regarding the new Staff Feedback committee. Maria to send out a draft.

No speaker is scheduled for March meeting.

Foundation employees are not Winthrop employees. It was discussed can they be members of our committees. It was decided that they can come to committee meetings but not be voting members and they will be referred to the website for our meeting information.

Next Staff Conference is March 20 at Dina's Place 2 p.m.

Meeting adjourned at 3:25 pm.