

**Winthrop University**  
**Staff Assembly Meeting Minutes**  
**April 2, 2019**  
**Polly Ford Conference Room**

Staff Assembly Present: Johnathan Brabson, Kara Cauthen, Nicole Chisari, Thomas Cornelius, Julia Fockler, Cheryl Gomez, April Hersey, Lydia Johnson, Kelly McGinnis, Kirk McSwain, Alicia Marstall, Jessica Martin, Brittany Neely, Linda O'Connor

Absent: Wes Love

Vacancies: NONE

Nicole Chisari, chair, called meeting to order at 2 p.m.

Nicole introduced Jessica Martin as our newest member.

Approval of Minutes:

- Staff Assembly minutes of March 5, 2019 were approved.

Committee Updates:

Campus & Community Involvement-Pam has decided to step down as the chair of this committee as the end of the fiscal year. We may look into "rebranding" this committee.

Election & Nominations- A presentation is scheduled for the April meeting regarding upcoming elections and when nominations will begin for the new terms.

Media & Communications-Kara reported the next Staff Stuff would be out May 1; this will be the last one for this academic year.

Professional Development-Upcoming events include a gardening seminar on April 10 at 10:30 am and the conference this summer.

Recognition- Wes was not at the meeting today, so we do not have a report.

Staff Feedback-Kirk has no updates at this time. We are looking for a chairperson for this committee. We feel that maybe this committee could meet on an "as needed" basis for when topics that need research come up.

We need more members for each committee, as the numbers have declined. Nicole will reach out at the next meeting. We will add a link to the meeting reminders to notify staff about the committees. A discussion of using the Daily Digest to present a "be in the know" email regarding committees.

Treasurer's Report: Lydia reported that the amount is \$1,194.52.

New Business:

Accomplishments over our tenure?

Staff recognition, being made aware of staff and what we do, communicate with the President, enrollment answers, getting answers from people "in the know," staff development.

Staff Conference is a way to get your voice and ideas heard.

Refreshing the art committee: At one time, there was an art committee on campus, they reviewed what art pieces needed to be updated and/or changed. Nicole will check with the President to see if this actually still exists.

Meeting adjourned at 2:58 p.m.

Next Staff Conference is April 16 at Dina's Place 2 p.m.

Next Staff Assembly is Tuesday, May 7 at 2 p.m. in the West Center.