

Winthrop University
Staff Assembly Meeting Minutes
July 3, 2018
Polly Ford Conference Room

Staff Assembly Present: Nicole Chisari, Rachel Glover, Amanda Hackney, Laura Johnson, Lydia Johnson, Wes Love, Kelly McGinnis, Kirk McSwain, Alicia Marstall, Brittany Neely, Daphne Sears

Absent: Johnathan Brabson, Jennifer Fricke, Julia Fockler

Vacancies: HR representative

Nicole Chisari, chair, called meeting to order at 2:01 p.m.

Approval of Minutes:

- Staff Assembly minutes of June 11 were approved.
- Staff Conference minutes of June 19 were approved.

Everyone introduced themselves and gave a “fun fact.”

Nicole then described the open positions of vice chair and treasurer for us. We will wait and vote next meeting. If anyone would like to nominate someone or themselves, please let Nicole know.

Nicole advised us that we believed to have approximately \$366 in our budget after the Professional Development event. President Mahony decided to pay for a larger amount of the costs and our current balance is \$786.55.

Committee Updates:

Campus & Community Involvement-Amanda reported that there is no meeting scheduled this month.

Election & Nominations- Becky will be contacted to see what the status of the elections are for the open position. Someone stated that an email went out today for voting.

Media & Communications-Kelly reported that the newsletter would start up again in August and there is a meeting scheduled for July.

Professional Development-Brittany reported that the conference was well-attended and it was a success.

Recognition: Wes is the current representative on this committee. No updates on next meeting date.

Staff Feedback: Rachel reported that they have not had a meeting recently and they were waiting on additional information on the feedback questions sent to them from Staff Assembly.

New Business-

Nicole asked if anyone would be interested in doing the new staff introductions at our meetings. Lori did them in the past and can share her information with the new person. Brittany stated she would do this.

Upcoming speakers were discussed. August will be the annual report and September will be a mental health professional. If anyone has any ideas for speakers or topics, please let Nicole know.

The question came up of, what are our expectations for the upcoming year? We would like to see goals set and met for the new year. Some feedback that our members have received about our meetings are items such as:

-move the meetings to different locations on campus; the meetings are too long; chairs are uncomfortable; issues get “punted” and not resolved. Nicole will reach out to Melvin regarding the use of Whitton Hall for meetings.

A suggestion was made that when Nicole sends out the email requesting questions for the President to also ask if there are any topics that need to be addressed.

A suggestion was to put our mission statement on the slides, so when the staff is arriving for the meeting they can see it.

Since the 9-month staff will be returning and everyone will be extra busy with the beginning of the fall semester, we decided to move the August 17 meeting to August 28. This may help with attendance.

Old Business-

The Ombudsman issue was discussed, as we have not heard of any updates on this. Nicole will reach out to faculty to check the status of this. We do not know where this person would be located or if they had found a person.

LeeAnn mentioned that due to the feasibility study results there will be focus groups set up and they are hoping that Staff Assembly members could be involved in those groups. These will be by invitation only, so not all staff will be included. The schedule may be set up by next week and emails will be going out. Faculty will also have focus groups but those groups will not start until after the semester begins.

The persons who attend the Board of Trustee meetings should type up notes and submit them to Nicole.

Next Staff Conference is July 17 at Dina's Place 2 p.m.

Meeting adjourned at 2:46 pm.