

Winthrop University
Staff Assembly Meeting Minutes
June 11, 2018
Friendly Billiards Restaurant

Staff Assembly Present: Becky Best, Nicole Chisari, Jackie Concodora, Penny Cotter, Maria D'Agostino, Julia Fockler, Amanda Hackney, Wes Love, Kelly McGinnis, Lori Tuttle, Daphne Sears,

Absent: Kay Burks, Kirk McSwain, Alicia Marstall & Susan Sauvigne

Vacancies: NONE

Maria D'Agostino, Chair, called meeting to order at 1:20 p.m.

Approval of Minutes:

- Staff Assembly minutes of May 1 were approved.
- Staff Conference minutes of May 15 were approved.
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Julia had a request made from Maria D'Agostino asking for funds for the printing of Certificates for members leaving Staff Assembly. The cost was \$20.04. This was approved.

Jackie reported that we would have approximately \$366.51 left in our treasury after the certificate purchase was deducted.

Committee Updates:

Election & Nominations- Becky reported that there would be an email going out this month for nominees to replace Kay Burks, who has left the University.

Media & Communications-Kelly reported that the newsletter would start up again in August.

Professional Development-Nicole reported that an email has gone out about the Professional Development Conference. As of June 4, there had been approximately 30 sign-ups. The committee was contacted about the possibility of videoing the conference for 9-month staff that could not attend. They are looking in this. We may just have to send out the handouts since it may not be able to do the video.

Campus & Community Involvement-Amanda reported that there is a meeting scheduled this month.

Recognition: Jackie reported that they were asked to put out an email after our meetings to announce who was nominated for the month and who the winner was. An email will be forthcoming with information as to how to nominate someone, as some nomination forms submitted were incomplete. The committee is also reaching out to get members from all departments.

Staff Feedback: Kirk was not at the meeting, but a handout was given to all members to review and discuss before publishing on the website. Assembly members made suggestions on fleshing out the content.

Old Business-

New Business-Signage and locations were discussed for displaying on our meeting days. The signs had the old logo and needed updating.

Lee Ann Pounds suggested having a speaker come in to discuss mental health issues. It is possible that this person could come in the early Fall when we are back at full staff.

Next Staff Conference is June 19 at Dina's Place 2 p.m.

Meeting adjourned at 1:58 pm.