

Winthrop University
Staff Assembly Meeting Minutes
June 4, 2019
Polly Ford Conference Room

Staff Assembly Present: Kara Cauthen, Nicole Chisari, Thomas Cornelius, Julia Fockler, Lydia Johnson, April Hershey, Alicia Marstall, Kirk McSwain, Linda O'Connor, Jessica Martin

Absent: Brittany Neely, Kelly McGinnis, Johnathan Brabson

Vacancies: HR

Nicole Chisari, Chair, called meeting to order at 2:05 p.m.

Approval of Minutes:

- The Staff Assembly minutes of May 7 and Staff Conference minutes of May 21 were approved. Wes Love called for the motion, Lydia seconded, and motion carried.

Committee Updates:

Election & Nominations - We have a vacancy in HR. Becky was preparing to send out the voting emails. It's uncertain at this time who has been nominated.

Media & Communications - The next edition will be in August. Feedback to the survey has been positive.

Professional Development – There will be a catered lunch at the conference. Registration is now live. So far, 36 people had registered.

Recognition – Nicole put forth a nomination.

Staff Feedback - None at this time.

Treasurer's Report: Lydia reported that the amount is \$1,194.52.

Nicole asked for Staff Assembly to approve the use of Staff Conference funds in the amount range of \$200-400 for the professional development conference. Thomas Cornelius motioned, Wes Love seconded, motion carried.

Members reviewed questions submitted to the president for the next Staff Conference meeting. There was some discussion about safety issues people are especially feeling these days.

Nicole asked for feedback regarding the new Winthrop website. Kara Cauthen said she liked it. Julia Fockler and April Hershey talked about how Wingspan is not easily listed at the top of the homepage. Linda O'Connor asked about finding the Cashier's Office.

April Hershey discussed casual language, such as 'Grad Students' instead of 'Graduate School' and how it's not found under the Academics drop-down menu. Alicia Marstall expressed issues with the menus on the Student Life page – essentially, that she did not think they were especially geared toward prospective students. April agreed, pointing out a Graduate School page that says 'orientation' – which that school doesn't even have.

Wes Love pointed out several photos, including ones on the Residence Life page, are outdated and have old branding.

Nicole expressed thanks for her tenure. Linda shared some upcoming topics staff Assembly will look into, such as a budget session and meeting the new provost.

Meeting adjourned at 3:08 p.m.

Next Staff Conference is Tuesday, June 18, at 2 p.m. in Dina's Place.