

Winthrop University
Staff Assembly Meeting Minutes
May 7, 2019
Polly Ford Conference Room

Staff Assembly Present: Johnathan Brabson, Kara Cauthen, Nicole Chisari, Thomas Cornelius, Julia Fockler, Lydia Johnson, April Hershey, Kelly McGinnis, Alicia Marstall, Kirk McSwain, Linda O'Connor

Absent: Jessica Martin, Cheryl Gomez, Brittany Neely

Vacancies: NONE

Nicole Chisari, Chair, called meeting to order at 2:04 p.m.

Nicole congratulated Linda for completing her master's degree.

Approval of Minutes:

- Staff Assembly minutes of April 2 and Staff Conference minutes of April 16 were approved.

Committee Updates:

Election & Nominations- Nominations are still needed for Athletics, Student Affairs and Finance & Business Affairs.

Media & Communications-Kara reported the last edition of Staff Stuff was emailed today. The next edition will be in August. There was also a survey in this edition for input from staff.

Professional Development-Nicole reported they are working out the details for the June 26 & June 27 event. Kara attending the gardening program and reported her plant is still growing. Wes reported that approximately 10 people attended the car care event.

Recognition- Wes reported we have nine nominations this month.

Staff Feedback-Whitney Hough has volunteered to take over as chairperson for this committee. Kirk and Nicole will meet with her to update her on the committee.

Treasurer's Report: Lydia reported that the amount is \$1,194.52.

Due to the August Staff Conference meeting falling on August 20, when classes are just getting started, it was suggested the date be changed. It was voted on and approved that the August meeting would be moved to August 27.

Members reviewed questions submitted to the president for the next Staff Conference meeting.

The number of members of Staff Assembly will be reduced to 14 members; the President's office has taken the division of University Relations. The bylaws will need to be changed to reflect this. Nicole will send out the bylaws reflecting the changes so they can be voted on in 30 days' time.

Nicole will reach out to the Orientation office to ask if they would like to make a presentation about Orientation for this month. Linda will reach out to Adrienne McCormick, provost, to see if she would like to speak in July, when she officially takes over the role.

Meeting adjourned at 2:46 p.m.

Next Staff Conference is Tuesday, May 21, at 2 p.m. in Dina's Place.

Next Staff Assembly is Tuesday, June 4, at 2 p.m. in the West Center.