

Winthrop University
Staff Conference Meeting Minutes
May 15, 2018
Dina's Place

Staff Assembly Present: Becky Best, Nicole Chisari, Penny Cotter, Maria D'Agostino, Julia Fockler, Amanda Hackney, Wes Love, Kelly McGinnis, Kirk McSwain, Alicia Marstall, Jackie Concodora, Susan Sauvigne, Daphne Sears, Lori Tuttle

Absent: Becky Best

Staff in attendance: Approximately 55

Meeting was called to order at 2:03 p.m. by Maria D'Agostino, Chair

April meeting minutes were approved.

Several questions were submitted by staff:

1. Patrice Bruneau answered the first question, pertaining to upgrading our technology on campus. He stated that our students use their phones for everything and do not look at emails anymore. We have no unified program at this time. Currently we do not have the tools to write a mobile app and the next option is to purchase one. He and his staff are behind in their research of this option due to budget constraints. The Wi-Fi is being updated in several buildings. If anyone has any questions or concerns, please stop in and see him or email him.
2. Keith Williams answered the next question regarding the stocking of the vending machines around campus. He stated that the machines are stocked on a regular basis. The bottle machines are stocked 3 times a week; the can machines are stocked one time a week and the snack machines are stocked one time a week. He stated that they have not had any complaints about outdated products being in the machines. If there is an issue, please contact him. If a machine takes your money and you receive no product, please go to the Cashier's office for reimbursement. Some of the machines will take a card for payment, you can always hit # key to stop your transaction. During summer, the machines that are located in buildings where classes are scheduled are kept stocked. The money from the machines goes into our scholarship funds. Any questions or concerns, please contact Keith at X2374 or williamsk@winthrop.edu.
3. President Mahony addressed the next question regarding staff in Tillman "triple dipping" and how many persons are doing this since they completed their TERI. The President responded that he does not comment on other's employment status. He commented that in the work that employees do for Winthrop, Winthrop pays them as they would any other employee for that work.

The President also stated that the budgets might not be approved until the end of June by the State. The state is not moving fast on this.

Callie Smith, Director of New Student & Family Programs, Student Affairs presented information regarding summer Orientation. We have 20 Orientation Leaders to assist incoming students. Currently we have 149 students registered for the transfer orientations four sessions this summer. They will be bringing 56 relatives with them. We will also have a Post –Traditional Orientation that lasts a half day for all non-traditional students. Freshman Orientation currently has 980 students registered and 616 relatives. We have five sessions of Orientation during the summer. This number is down a bit from last year. All new students are required to attend Orientation.

During Orientation, the President welcomes everyone; the students spend time in their academic college and meet an Orientation Leader. They will meet faculty and tour offices. The common book is

handed out at that time, as well as the O-book (contains information about Winthrop and what to do to prepare for coming to Winthrop). They also register for classes.

Family Orientation is held for the relatives that attend with our incoming students. Families are welcomed by the President, meet and engage with other family members, spend time with faculty, staff and current students. Presentations are held by Financial Aid offices, Student Financial Services, Health & Counseling Services, Residence Life and Dining Services. They also get to meet with someone from their student's academic college.

Registration is online and family members must be registered as well. Remember, this is an important time for everyone on campus. New students will be wearing garnet lanyards and parents/relatives will be wearing a gold lanyard. This way you can tell students from parents. This will also assist during the non-traditional student orientation.

Nicole then announced the Professional Development Conference will be held June 27 & 28th in the Richardson Ballroom, Check-in begins at 8:15, with the conference starting at 8:30 am to noon both days. An email will be sent out soon asking you to register for this event.

The schedule for the first day includes Diversity, Implicit Bias, and lunch. The schedule for the second day includes Why I Love Winthrop, Student Enrollment, Women & Diversity, Winthrop history.

Standing Committee Reports:

Elections & Nominations – Becky was not in attendance, Julia announced that voting is open until Friday. The winners of the elections will be emailed next week.

Media & Communications –Kara reported that the next Staff Stuff would be out in August. So please keep sending those highlights to her. If you do not get a copy of the Staff Stuff, please contact Kara to get your name added to the distribution list.

Professional Development – Nicole reported that the next Professional Development workshop will be held June 27 & 28 (8:15 check-in, conference begins at 8:30 to noon). Sign-ups will begin soon.

Campus & Community Involvement – Pam reported that approximately 300 people visited the Come See Me event. The spring food drive is in full swing. We have already collected 750 pounds of food from students. If you want a box in your office, please let Pam know.

Staff Feedback – Rachel Glover reported that they have met with Lisa Cowart and Amanda Maghsoud to discuss raises, benefits and general budget questions. The committee is working on a write-up for the Staff Conference website. The committee will also be meeting with Chief Scoggins regarding the Margaret Nance lot and parking issues. Any suggestions for the committee please email Rachel at gloverr@winthrop.edu.

Recognition Committee – Miranda reported that there were 13 nominations this month. The winner this month is Charlene Drummond. The gratitude postcards are being sent out in interoffice mail. She will bring them to our next meeting so we can fill more out.

Tina Vires then announced the “Staff Superhero of the Month”. The winner was Julia Fockler. Please send those nominations to Tina.

Lori Tuttle introduced five new hires this month.

Next Staff Conference will be at Dina's Place on Tuesday, June 19, 2018.

Meeting adjourned at 3:00 p.m.