



# STAFF CONFERENCE

**Friday, February 10, 2023**  
**Owens G02**



The mission of the Staff Assembly is to provide a forum for communication that enhances the work environment and values the ideas of all staff. We are committed to representing the interests and concerns of staff to the president, administration, and other members of the university. We are dedicated to promoting staff involvement on campus and in the community; providing opportunities that enrich staff experiences; and encouraging a positive campus climate of support and respect among peers.



## **AGENDA**

- 1. WELCOME**
- 2. SAVE THE DATE**
- 3. DR. GRETCHEN BALDWIN CLINICAL COORDINATOR FOR COUNSELING SERVICES**
- 4. DR. AMBER SLACK, ASSOC. VP FOR STUDENT AFFAIRS & DEAN OF STUDENTS**
- 5. IT UPDATE – PATRICE BRUNEAU, AVP**
- 6. COMMITTEE UPDATES**
- 7. GOOD STUFF – PROFESSIONAL DEVELOPMENT**
- 8. ADJOURNMENT**



**SAVE THE DATE**  
**UPCOMING STAFF CONFERENCE DATES**

- **4/14/23**
- **TBD**

**MEETINGS WILL BE HELD AT 2 P.M. IN OWENS  
G02**

**\*\*NOTE THE TIME CHANGE**

American Foundation for Suicide Prevention

OUT OF THE DARKNESS Campus Walks

**HOPE**  
**WALKS HERE**  
**#STOPSUICIDE**

Register to walk: [afsp.org/winthrop](https://afsp.org/winthrop)

SUICIDE CAN BE PREVENTED  
ON OUR CAMPUS AND  
IN OUR COMMUNITY  
BUT WE NEED *your* HELP

# Winthrop is hosting its first ever OUT OF THE DARKNESS CAMPUS WALK this spring!

Friday, March 24, 2023

3pm at Winthrop Amphitheatre

How you can help make the walk a success:

- Sign up to walk as an individual or as part of a team
  - register at [afsp.org/winthrop](https://afsp.org/winthrop)
- Encourage students and student organizations to register, participate, and volunteer
- Post graphics & information about the walk on your social media
- Join the Walk Committee and/or help secure in-kind donations and sponsorships

Ready to join us (or have more questions)?  
Contact Walk Chairperson Jess Hudgens at  
[hudgensj@winthrop.edu](mailto:hudgensj@winthrop.edu)



# Dean of Students Office Student Affairs

Staff Assembly

2/10/2023

Dr. Amber Slack, Dean of Students & Associate Vice  
President of Student Affairs

# Dean of Students Office

The Dean of Students Office services/areas:

- Support for Students in Distress (Medical, Mental, Life) – CARE Referral
  - Student Advocate
  - Faculty Engagement
- Student Emergency Funds
- Food Shelf
- Absence Notifications

# Winthrop Alert Protocol

The Academic Success Center and the Dean of Students office both provide support to vulnerable students and have separate systems for reporting student concerns. The type of alert you should submit depends on the nature of your concern. Please save and utilize this Alert Protocol to assist you in providing appropriate referrals.

The Dean of Students Office works closely with students who are dealing with personal issues that impact academic performance. Examples of wellness or behavioral concerns include worrisome behaviors, concern for a student's safety, disorderly conduct, etc.



If you have wellness or behavioral concerns about a student

Submit an incident report to the Dean of Students Office

Click here!

<https://www.winthrop.edu/studentconduct/report-an-incident.aspx>



If you have non-wellness related academic concerns about a student

Submit an alert through Navigate through 'Issue an alert'

Click here!

<https://www.winthrop.edu/uc/eab-navigate.aspx>





# Reporting Incidents

- [Winthrop Website – Search Report Incident](#)
- [Winthrop University: Report an Incident](#)

**WINTHROP UNIVERSITY**

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Apply Now Quick Links Search

## Report an Incident

- About Us**
- Academic Integrity
- Policies
- Report an Incident
- Resources **+**
- Student Handbook
- Contact Us

### Student Conduct Referral

Use this form to report general incidents of misconduct. Incidents include, but are not limited to:

- Drug & Alcohol use
- Physical assault
- Organizational misconduct
- Hazing
- Disruptive behavior

**Report**

### Sexual Misconduct

Use this form to report incidents of sexual misconduct. Sexual misconduct includes, but is not limited to:

- Dating and domestic violence
- Gender-based discrimination
- Sexual harassment
- Sexual assault
- Stalking

**Report**

### Care Alert

Use this form to report non-urgent and concerning observed student behavior.

- References to self-harm or harming of others
- Extreme reaction to a loss or traumatic event
- Anxiety and depression
- Isolating behaviors
- Food insecurity

**Report**

### Bias

Use this form to report a non-urgent incident involving bias:  
*prejudice in favor of or against one thing, person, or group*

### Non-Academic Student Complaint

Use this form to submit a complaint when a student affairs policy has not been followed. This form is *NOT* for

### Academic Misconduct

Use this form to report incidents of academic misconduct. Academic misconduct includes, but is not limited to:

# Dean of Students Office

The Dean of Students Office services/areas:

- Support for Students in Distress (Medical, Mental, Life) – CARE Referral
  - Student Advocate
  - Faculty Engagement
- Student Emergency Funds
- Food Shelf
- Absence Notifications

# Dean of Students Office

The Dean of Students Office services/areas:

- Academic Integrity Case Management
- Student Conduct & Title IX Support





# **IT UPDATE – Patrice Bruneau '89**

## **Asst. VP, Computing & Information Technology**



# COMMITTEE UPDATES



# **STAFF FEEDBACK COMMITTEE**

- About Us +
- Bylaws
- Calendar
- Forms +
- Frequently Asked Questions
- Helpful Links
- Human Resources
- Our Work +
- Ombuds

# Staff Feedback Committee

## Staff Feedback Responses for August and September 2022

The Staff Feedback Committee received 9 questions/concerns prior to our Sept meeting. Some questions were similar, so we have grouped and edited according. One question included an item that was also the subject of a Challenge Card, which will be addressing in real time during our October Staff Conference meeting.

- Environmental/Facilities
- Remote Work/Modified Schedule/General HR



# STAFF RECOGNITION COMMITTEE



# Welcome to the New Staff!

**Audrey Allan** – NetSERVE project director, college of education

**Caleb Belton** – police officer, student affairs

**Tianna Harrell** – tech services/night manager, student affairs

**Kevin Hughes** – vice president, university advancement

**Jennifer Knapmeyer** – accounting technician, student financial services

**Evelina Kopt** – financial aid counselor, office of financial aid

**Sophia Rahim** – athletic trainer, athletics

**Veronica Rector** – diversity & inclusion coordinator/staff counselor, counseling services

**Ryan Smoot** – assistant baseball coach, athletics

# Staff Member of the Month November & December 2022

Thanks for all you do!

Staff Member of the Month  
**Nominee**

## Recognition Committee Staff Assembly



# Nominees | November & December 2022

Jerry Fussell – Student Affairs

Angie Conner – Printing Services

Francine Reedy – Center for Student Wellness

Amanda James – Admissions

Debbie Garrick – University Advancement

Dot Barber – Dacus Library

Lionel Todman – Department of Biology

Brantley Therrell – Graduate School

Brittany Neely – Alumni Relations

Heather Carter – Department of Psychology

Lisa Benjamin - Athletics

Stefan Wunderlich – Department of Biology

Phyllis Redden – Student Affairs

David Hensley – Winthrop Bookstore



# Amanda James

Office of Admissions



**Staff Member of the Month**  
**November 2022**



# Heather Carter

## Department of Psychology



**Staff Member of the Month**  
**December 2022**



**February 2023**  
**Staff Member of the Month**

nominations  
due

**Tuesday, February 28**  
at 5:00 pm



# COMMUNITY & CAMPUS INVOLVEMENT

# Campus and Community Involvement Committee



Second Bench has arrived. It's location will be revealed later this month.  
Continue to collect plastic film to help us secure our third bench.  
**As of 2/10/2023, we have collected 246.82 lbs.**  
Contact Chris Johnson for additional information.



**2023 WUCycle!**  
**April 21, 2023**  
Volunteers Needed!  
Multiple shifts available.  
Register at Eagle Impact.  
Contact Julie Schrader for additional information.







# MEDIA & COMMUNICATIONS



# [www.winthrop.edu/staff/](http://www.winthrop.edu/staff/)

Winthrop University: Staff Assem... x +

← → ↻ 🏠 winthrop.edu/staff/

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About Us -

Assembly Representatives

Mission Statement

Bylaws

Calendar

Forms +

Frequently Asked Questions

Helpful Links

Human Resources

Our Work -

Annual Reports

Committees

Minutes

Staff Awards

Staff Staff Newsletter

Ombuds

Staff Feedback

## Welcome to Staff Conference at Winthrop University! ALL STAFF ARE MEMBERS!

The first Staff Conference of the 2022-23 academic year will be  
Friday, August 26, 2:30-3:30 p.m. - Owens G02

PowerPoint presentations from meetings will be posted to this site after the in-person meetir

Check the [Calendar](#) for more events & information.

Check out the most recent [Staff Staff newsletter](#).



WINTHROP  
UNIVERSITY







- What types professional development programs would be beneficial to you?
- Submit to <https://www.winthrop.edu/staff/staff-feedback-form.aspx> or email any member of Staff Assembly with ideas



**QUESTIONS/COMMENTS**