

**CVPA Faculty Assembly Meeting
Friday, October 9, 2009 - 2 p.m.
Rutledge Auditorium (119)
MINUTES**

I. Remarks from Interim Dean Alice Burmeister

- a. Budget – stable / no furlough days in foreseeable future
- b. CVPA Travel requests – additional \$10,000 from Academic Affairs
 - i. Student recruitment, travel w/ students, and requests from junior (untenured) faculty receive a bit of preference
 - ii. If you submit a paper/work, which may be included in a conference program but haven't received notice of acceptance, go ahead and submit a request.
 - 1. Please notify us if you will not attend the conference so we can redistribute travel funds that may have been granted to you.
- c. Libby update – back in Rock Hill recovering from final treatments – hopefully back in January.

II. Approval of Minutes from August 18, 2009 – *Approved*

III. Department/Unit Reports

- a. Department of Fine Arts
 - i. Phil Moody, former chair Edmund Lewandowski, Jim Connell, and current chair will be in an exhibition at 701 Gallery in Columbia – Contemporary Conversations
 - 1. curated by Eleanor Heartney – writer with *Art in America*
 - 2. <http://www.701cca.org/>
 - ii. Next week Tom S. will be at NASAD in Pittsburgh
 - iii. Clara Kulmacz defends dissertation in Portugal next week
- b. Department of Theatre & Dance – Andrew Vorder Bruegge
 - i. Theatre
 - 1. Closed *You Can't Take it With You* – 160 for family weekend
 - a. Group of visitors with Development saw the show
 - b. Met these potential donors; learned more about them, and their interests
 - 2. *Dog sees God* – have turned people away at every performance, so added another show
 - 3. Hosting Music's opera in Johnson next semester
 - ii. Dance
 - 1. Amy Marshall – guest choreographer during homecoming
 - 2. American College Dance Festival – students will perform and be evaluated
 - 3. Redefining director of dance position - program goals
 - iii. New initiative for main stage
 - 1. Thurs. morning for k-12 schools – several hundred tickets sold
 - iv. SACS driven activities and NASD visitors reports
 - v. On-line ticket sales

- 1. assisting with some Music events – happy to help colleagues
 - 2. Charlotte Symphony Winthrop performance and opera in Spring
 - vi. Curriculum revisions
 - 1. Logistical housekeeping but more substantial changes may be coming up concerning Dance and NASD report
- c. Department of Music – Don Rogers
 - i. Winthrop/Carolinas Wind orchestra had to cancel trip to China, but has other events planned:
 - 1. Appearing at Cherokee County Arts Council in Gaffney;
 - 2. NC Music educators Conference – Winston-Salem;
 - 3. Invited to play at American Band Masters Convention in Charleston in March.
 - ii. Charlotte Symphony Orchestra – performance centered around Common Book
 - 1. Sun. Nov. 15 – 4 p.m.
 - iii. WU Family Weekend – symphonic bands performed on Byrnes steps during lunch
 - iv. Chorale tour – Columbia and coast
 - v. Invitational Band Clinic – weekend before Thanksgiving
 - 1. 200 students representing 60-70 high schools in Carolinas and Georgia
 - vi. Martin Saunders, alumni – master class for trumpet students
 - 1. <http://www.marshall.edu/cofa/music/bios/saunders.html>
 - vii. Opera – *Magic Flute* in Spring
 - 1. WU's own orchestra with own faculty sitting in - not bringing in external performers
- d. Department of Design – Chad Dresbach
 - i. INDS – CIDA completed visit – should receive report within the next 6 weeks
 - ii. Last week Illustration program had visit from Sanford Green based in Columbia
 - 1. brought books for students / coming back in Nov. / hope to set up relationship with him
 - 2. <http://codegreene.blogspot.com/>
 - iii. Spring/Summer 2010 – David Brown student trip to Mexico
 - 1. illustration activities of persuasion and propaganda
 - iv. Jennifer Belk – Chicago – INDS students
- e. CVPA Student Services - Anna Fredericks
 - i. Last day to drop course is Fri. Oct. 23 – by 5 p.m.
 - 1. students must pick form up at Records & Registration, bring back to instructor, advisor, and then back to R&R
 - 2. These have to be picked up in R&R because of different drop dates due to type of course and tuition refunds
 - a. 7 different drop dates / R&R wanted control of this process and to stamp dates the forms are due back to R&R on the forms
 - ii. Advising begins Wed. Oct. 21
 - 1. Anna will send out e-mail next week with specific reminders

2. Oct. 1st Anna, Alice, and Chairs met with freshman to go over advising process
 - a. Go to advising appointment prepared, etc.
 3. When advising, remember to lift advising flag; watch for students on probation; etc.
 - iii. Sorting through students graduating in Dec. 2009 and May 2010
 1. students with questions about audit letter from R&R send to Anna
 - iv. Evaluation of transfer credits – hopefully complete by advising
 - v. Audit process – R&R expects students to apply for graduation the semester before they graduate
 1. CVPA would like to conduct its audits 2 semesters before graduation so we can review prior to the students officially applying for graduation with R&R
 - vi. Students who want to change majors – send to Anna
 1. If a student knows they want to change, they need to submit form now prior to advising in order to be advised by proper college or dept.
 - a. These forms are outside Anna's office.
 - vii. December Graduation Reception
 1. Fri. Dec. 18 – 6 p.m. – 7:30 p.m. - Rutledge Gallery – about 40 graduates
- f. Winthrop Galleries - Karen Derksen
- i. Exhibitions open until Thurs. Oct. 22:
 1. SC Governor's School for the Arts faculty – Rutledge Gallery
 - a. Lecture Thurs. Oct. 15, 8 p.m. in Rutledge Gallery
 - i. Joe Thompson (boat piece) and Paul Yanko (abstract painter)
 2. Kirk Fanelly also up until Oct. 22 - Patrick Gallery
 3. Student Drawing in Lewandowski Student Gallery also up until Oct. 22
 - a. Junior and Senior students
 - ii. Opening Reception – Fri. Nov. 6 for:
 1. Design and Fine Arts Faculty - 20 faculty members - Rutledge Gallery
 2. Paul Martyka – Conversations with an Echo - Patrick Gallery
 - a. Patrick Grant
 3. Seth Rouser – Rutledge Windows with a View – Nov. 3 – Nov. 24
 - a. progressive installation
 4. Foundations Exhibitions – Lewandowski Student Gallery
 - iii. Lecture by Paul Martyka – Thurs. Nov. 12 – 11 a.m. (Common Time)
- g. Office of Special Projects – Amanda Woolwine
- i. Working on design for Spring 2009 calendar
 1. received good feedback from current design
 2. Spring's calendar will include a solicitation for donations
 - ii. Medal of Honor in the Arts Ceremony
 1. date is now Fri. April 16, 2010
 2. invite only for WU donors from \$5,000 and CVPA at \$250
 3. 4 honorees – waiting on acceptances

- iii. Christmasville – Thurs. Dec. 3 – Sun. Dec. 6
 - 1. if you have an event you'd like included, send form to Amanda
 - a. event will be in brochure and on website
- iv. Rock Hill's Come See Me Festival – April 15 – 24, 2010
 - 1. return form to Amanda if you have an event you'd like included in brochure/website
- v. Amanda will attend the National Arts Marketing conference – end of month

- h. Master of Arts in Arts Administration - Laura Gardner
 - i. MAAA program is now in its 7th year
 - ii. MAAA self-study – preparing for site visit
 - iii. 2-3 people graduating in December
 - iv. During the June institute each year, the MAAA cohort group goes off campus
 - 1. These visits work as a recruiting tool and help MAAA students obtain jobs
 - 2. Last June went to CATS in Charlotte with Shaun Cassidy to look at arts along the route
 - a. As a result a MAAA student became an intern at CATS and has now been hired full-time.
 - b. We are really becoming a presence with students who have or are interning or working at McColl Center and Arts and Science Council in Charlotte
 - v. Fort Mill just started their own arts and science council
 - 1. MAAA student has a paid internship there.

IV. Old Business

- a. CVPA Advisory Committee Report
- b. Met Fri. Sept. 18 – 3 issues
 - i. Administrators serving on the CVPA Personnel Committee
 - 1. recommendation to change the by-laws
 - 2. not prepared to vote on this today – just presenting proposed change
 - a. Will be on Agenda at the next meeting for further discussion and possible voting
 - 3. Proposed new wording:
 - a. Chairs, Associate Chairs, Deans, and Associate Deans shall be excluded from serving on the CVPA Personnel Committee. Should there be no tenured faculty members within the department, a vote would be held at the first meeting of the CVPA Faculty Assembly of the academic year to determine the appropriate action.
 - 4. Appropriate action?
 - a. at-large election to fill the slot?
 - b. Chair could serve if no one in that department is up for tenure or promotion?
 - c. Person outside College?
 - 5. Recommendation: committee should meet to discuss a non-open ended way to close the gap

- a. compare with Other colleges by-laws
 - 6. Move that committee regroup – seconded
 - a. back to committee for additional thought and consideration and to compare CVPA by-laws with the other colleges'
- ii. Winthrop Syllabi guidelines used to put together syllabi for SACS:
 - a. 500-Level Courses: A 500-level course that may be taken for undergraduate or graduate credit must indicate the specific course requirements that address the advanced nature of the course and the advanced requirements for graduate students.
 - b. Why doesn't this mention the graduate research component?
 - i. Dr. Burmeister investigated
 - 1. Deans did not feel there was a need to mention research.
 - 2. It is a given that research is part of graduate classes.
 - 3. In preparation for SACS, each College goes through all graduate syllabi noting which research component is included in each class.
 - 4. In doing this, Dr. Burmeister will discover which classes don't include research.
 - a. Deans decided it is implicit – preparing for a recital or performance or studio art project is considered research (if we look at it as if it is implied).
 - b. Everything graduate students do involves research.
 - c. Looking at policy – “advanced requirements for graduate students” – includes research.
 - i. This statement applies to 500-level which can be used for undergrad and graduate. But what about 600-level?
 - 5. SACS requirement is a defined research component
 - a. Fact that Dean's Office has to review all and make a checklist shows that it is not a given.
 - 6. We can not assume a class involves research.
 - 7. Syllabi policy on-line is the mandate for undergraduate syllabi.
 - a. Should there be a separate policy for graduate syllabi?
 - 8. This is the WU Syllabus policy – for all classes
- iii. CVPA Graduate Curriculum Committee
 - a. Design did not feel it necessary to have representation on the committee.
 - b. CVPA Advisory Committee did not agree.
 - c. Dr. Burmeister and Design Chair discussed and decided to nominate a Design faculty member for graduate faculty membership who can then represent Design on the CVPA Graduate Committee.
 - d. CVPA Graduate Committee met today to discuss graduate curriculum to be voted on at next graduate faculty assembly meeting.

V. New Business

- a. Vacancy and New Position Requests

- i. Current Vacancies - requests have gone forward
- ii. New positions – we are not sure about. It depends on the budget.

VI. Announcements

- a. Mentor/Protégé Meeting - Alice Burmeister
 - i. After CVPA Faculty Assembly meeting – 3:30 p.m. – 116 McLaurin
 - ii. how to handle students with emotional difficulties
 - 1. these instances on the rise – there have been some serious situations over the last couple of years
 - 2. What do you do if you have a student you are concerned about?
 - a. Dean of Students Bethany Marlowe and Assistant Dean Sean Blackburn will explain the processes WU has in place to handle these situations – please attend
 - 3. If you can't attend – a fact sheet and list of contacts will be made available
- b. CVPA Arts Ball - Sat. Oct. 31 - Byrnes Auditorium – Seymour Simmons
 - i. Jill O'Neill is teaching as a class – about 23 students
 - ii. Theatre & Dance and Music – students in the Arts Ball class will be visiting other CVPA classes to ask if students want to be involved
 - 1. Please see this as an educational component.
 - iii. Like the Black Mountain College artists who worked together
 - 1. CVPA will be more solidified with more opportunities to do things together
 - iv. There is also a documentary being produced during the Arts Ball about the creative and performance-based process of this class.
 - v. Please encourage your students to be involved and attend.
- c. Next CVPA Faculty Assembly meetings
 - i. Thurs. Dec. 3, 11 a.m. - 119 Rutledge
 - 1. voting on curriculum actions and update from Advisory Committee
 - ii. Fri. Jan. 15 – 2 p.m. - place TBA

VII. Adjournment

VIII. CVPA Graduate Faculty Meeting

IX. Reception - Rutledge Gallery

All faculty members of the College of Visual and Performing Arts who hold membership in the Faculty Conference shall be members of the Faculty Assembly. Membership in the Faculty Conference is extended to every person who holds rank as instructor, assistant professor, associate professor, or professor at Winthrop University, with the following exceptions: lecturers, adjunct faculty, and visiting faculty are not members of Faculty Conference. The eligibility of an individual who does not hold membership in the Faculty Conference shall be determined by the Faculty Assembly.